Financial Assistance Program  
Valhalla (914) 493-7830  Poughkeepsie (845) 483-5406

Proof of Identity (bring at least ONE for all people in household)

- Passport
- Permanent Resident Alien Card (Green Card)
- Birth Certificate for all members in the family including children under 21 years old
- Employment Authorization Card
- Driver License
- Photo ID for Spouse / Common-Law Partners

Proof Of Address/Residency-Home Address (bring Rent/Mortgage plus Utility bill (See list below)

- Utility bills
- Cell phone bills
- Cable television bill
- Rent receipt/copy of lease/mortgage papers
- Letter from person you reside with or letter from landlord (must be notarized)

Proof of Income

- Last four weekly pay stubs or two bi-weekly pay stubs
- Letter from employer on company letterhead, signed and dated indicating gross income
- If no letterhead, bring a notarized letter from the employer
- Award letter from Social Security Administration /Pension/Annuities/Disability
- Proof of Unemployment benefit
- If you are being supported by someone, a notarized letter from the person who provides room/board for you
- If unemployed, how are you supporting yourself/family (savings account, odd jobs
- Income from income-producing property, rental(s), business, child support, alimony
- V.A. Benefits
- Worker’s Compensation Income

Other

- Proof of school attendance for children under the age of 18 years old or in college

Please either bring the documents with you to the Financial Assistance Office or mail them

Westchester Medical Center -Financial Assistance Program  
P.O. Box 277, Hawthorne, NY 10532

Mid-Hudson Regional Hospital - Financial Assistance Program  
241 North Road, Poughkeepsie, NY 12601