

Westchester County Health Care Corporation  
Audit & Corporate Compliance Committee Meeting

April 20, 2018

9:00 A.M.

Board Annex Room

COMMITTEE MEMBERS PRESENT: Mr. Heimerdinger  
Mr. Hochberg  
Mr. Tulis  
Mr. Quintero  
Mr. Israel  
Mr. Vodola  
Mr. Wishnie  
Mr. Geist – via phone

STAFF PRESENT: Mr. Brudnicki  
Ms. Ariel  
Mr. Palovick  
Ms. Switzer – via phone

The Westchester County Health Care Corporation Audit and Corporate Compliance Committee met on April 20, 2018. The meeting was called to order at 9:00 a.m. by Mr. Heimerdinger, Chair. A Quorum was present.

MR. HEIMERDINGER ASKED FOR A MOTION TO APPROVE THE MINUTES FROM THE MEETING OF JANUARY 12, 2018. MR. HOCHBERG MOTIONED, SECONDED BY MR. TULIS. THE MOTION CARRIED UNANIMOUSLY.

Ms. Ariel reviewed the Patient Discharge process with the Committee as follows:

- Patient is Discharged – Notification is entered by Nursing into Cerner Invision System;
- Day After Discharge – HIM obtains a list of prior day's discharges. A courier retrieves paper portion of the medical record and delivers it to HIM. The Electronic portions of the medical record flow from Invision and all ancillary systems into Onbase by 8 p.m. The paper portions of the medical record are received by HIM and electronically checked in (reconciled to confirm receipt);
- Within two days after Discharge – paper portions of medical records are scanned into Onbase to complete the record; and
- Within three days after Discharge – Medical Records populates worklist for coding and deficiency management.

A discussion ensued.

Corporate Compliance Update:

Ms. Ariel advised the Committee that there are six audits in progress for WMC, and one audit regarding Right Heart Catheterization with Biopsy Coding and Documentation on hold due to a RAC audit in progress.

Ms. Ariel advised the Committee that there are three audits in progress for Advanced Physician Services and one on hold for Radiation Oncology Documentation and Coding, pending further information from the practice manager.

Internal Audit Update:

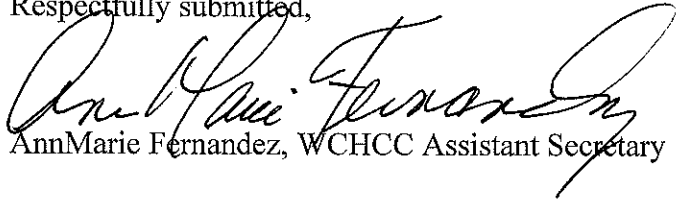
Mr. Palovick informed the Committee that the report for the internal audit of the Diamond Healthcare Contract administration is in draft form and awaiting Management's response. He stated that two audits, Ambulatory Care Pavilion Construction Project and Cardiology Revenue Cycle, are in progress. Mr. Palovick informed the Committee that the audit for Mobile Devices is on hold pending the re-allocation of resources within the Internal Audit Department.

MR. HEIMERDINGER ASKED FOR A MOTION TO MOVE INTO EXECUTIVE SESSION. MR. QUINTERO MOTIONED, SECONDED BY MR. WISHNIE. THE MOTION CARRIED UNANIMOUSLY.

The Committee moved out of Executive Session at 10:07 a.m.

No other business came before the Committee.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "AnnMarie Fernandez". The signature is fluid and cursive, with a large initial "A" and "F".

AnnMarie Fernandez, WCHCC Assistant Secretary